



City of Robbinsdale

4100 Lakeview Avenue North
Robbinsdale, MN 55422
Phone (763) 531-1268 Fax (763) 531-1200

Information Requests can also be emailed directly to:
permits@ci.robbinsdale.mn.us

INFORMATION DISCLOSURE REQUEST

Minnesota Government Data Practices Act, Chapter 13.03

DATE: _____

NAME OF REQUESTOR: _____

REQUESTOR'S ADDRESS: _____

REQUESTOR'S DAYTIME PHONE NO.: _____

EMAIL (print clearly): _____

(if an email address is provided, there *may* not be a copying fee and the request for information *may* be processed more quickly).

PROPERTY ADDRESS (if applicable): _____

INFORMATION REQUESTED (please be specific and print clearly):

PLEASE NOTE: Pursuant to Section 13.03, you will be required to pay the actual cost of making, certifying and compiling copies. When possible, information will be provided upon request or supplied to you by email. However, the City reserves the right to take up to 5 business days to process the request in accordance with Minnesota State Law.

Requestor's Signature _____ Print Name _____

FOR OFFICE USE, only;

DEPARTMENT: _____ REQUEST HANDLED BY: _____

CHARGES: \$ _____ (CHECK _____ CASH _____ CHARGE _____)

DATA CLASSIFICATION: _____ Public (Data on Individual)

_____ Private (Data on Individual) _____ Public (Data NOT on Individual)

_____ Confidential (Data on Individual) _____ Non-Public (Data NOT on Individual)

REQUEST APPROVED _____ REQUEST DENIED _____

Tom Marshall; City Clerk